



Child Care Program Office
Division of Public Assistance
PO Box 241809
Anchorage, Alaska 99524-1809

Office Use Only

**CHILD CARE GRANT
REQUEST FOR GOOD CAUSE WAIVER**

Name: _____ Phone: _____

Mailing Address: _____

City: _____ Zip Code: _____ Grant Number: _____

If you disagree with the determination to suspend your participation in the Child Care Grant Program due to not meeting the required "attendance minimum" of children receiving state Child Care Assistance you may request a Good Cause Waiver.

In the box below, please explain why you are not meeting the required "attendance minimum." Per 7 AAC 39.025(c), to be granted a waiver you must have good cause which includes one or more of the following:

- 1) within the community, the number of children who are the subject of an enrollment authorization under 7 AAC 41.035 or an attendance authorization under 7 AAC 41.040 is smaller than the number of spaces required under this section for each participating facility;
- (2) a waiver would prevent a disruption in the continuity of care for children who have been in care at the facility for more than a year.

(You may use the reverse side of this form if necessary)

This request must be postmarked no later than 15 days after receipt of the letter of suspension. It may be delivered or mailed to the address at the top of this form. The request must include:

- ☐ a copy of the letter of suspension
- ☐ good cause documented in the box above
- ☐ signature and date below

Signature: _____ Date: _____